

**MINUTES**  
**Meeting of the**  
**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**PHONE: 707.874-2907 FAX: 707.874-9607**  
**Date: Thursday, February 17, 2011**

Location: Gold Ridge RCD Office  
14775 'b' Third Street  
Occidental, CA 95465

Time: 6:10 pm-8:15 pm

**I. Open Meeting (Introductions)** The meeting was called to order at 6:10 pm.

**II. Call to Order (Roll Call of Directors)**

**Directors Present:** Ann Cassidy, Bob Burke, Joe Dutton

**Directors Absent:** Don Petersen, Martin Albini

**Staff Present:** Lisa Hulette, Michele Rocha, Joe Pozzi, Judy Olieski (bookkeeper)

**Others:** Al Gerhardt, Richard Hughes, Ann DuBay from SCWA, Sue Goranson and Andrea Cameron (from the auditing firm)

**III. Public Comment-** Ann DuBay from SCWA let us know that if we want any information about their projects, please contact them. She commended GRRCD on its professionalism.

**IV. Informational Items:**

a. Correspondence and Notices – None.

b. GRRCD Grant Status Updates -Lisa reviewed the grant status report. We have completed a number of grants as of 12/31/10. On the proposals list, everything up to NCIRWMP has been funded and we are awaiting grant agreements.

c. Update on the FY 10/11 Audit – Sue Goranson reviewed the draft audit and will submit the final report with her notes soon.

d. Strategic Planning Project- The new mission and vision statements were handed out, along with a statement about who we are and map of the district.

**V. Action Items:**

a. Approval of Minutes of January 22, 2011

1<sup>st</sup> Bob Burke/2<sup>nd</sup> Ann Cassidy. Motion Carried.

b. Approval of Resolution 2011- 1 to enter into agreement P1030409 with the California Department of Fish and Game, for the Save Our Salmon (SOS) Salmon Creek Dairy Water Conservation Project

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

c. Approval of Resolution 2011-2 to enter into agreement P1030416 with the California Department of Fish and Game, for the Salmon Creek Roads Project, Phase II

1<sup>st</sup> Bob Burke/ 2<sup>nd</sup> Ann Cassidy. Motion carried.

d. Approval of Resolution 2011-3 to enter into agreement P103417 with the California Department of Fish and Game, for the Green Valley Creek Channel Stabilization and Coho Habitat Enhancement Project

1<sup>st</sup> Bob Burke/2<sup>nd</sup> Ann Cassisy. Motion carried.

e. Approval of Resolution 2011-4 to enter into agreement P1030426, for the Green Valley Roads Implementation Project, Phase II

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

f. Approval of Resolution 2011-5 to amend the existing Mission and Vision Statement of the Gold Ridge Resource Conservation District

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

g. Approval to instate Al Gerhardt as an Associate Director of the Gold Ridge RCD.

1<sup>st</sup> Bob Burke/2<sup>nd</sup> Ann Cassidy. Motion carried.

h. Approval to instate Richard Hughes as an Associate Director of the Gold Ridge RCD.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

i. Approval of Staff Report

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

j. Approval of Bookkeepers Report.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Bob Burke. Motion carried.

k. Approval of Warrant Requests.

1<sup>st</sup> Bob Burke/2<sup>nd</sup> Ann Cassidy. Motion carried

- l. **Agenda items for March 17, 2011 Meeting:** changes in personnel policies (re: accruing vacation/sick time, sexual harassment, grievance policy); Valley Ford schoolhouse; update on chipper project, does it spread Sudden Oak disease?
- m. NRCS Report. None
- n. Personnel. No personnel issues

**VI. Closed Session**

**VII. Adjournment**