

MINUTES
Meeting of the
GOLD RIDGE RESOURCE CONSERVATION DISTRICT
PHONE: 707.823.5244 FAX: 707.823.5243
April 18, 2012

Location: Gold Ridge RCD Office
2776 Sullivan Rd
Sebastopol, CA 95472

Time: 6:00 – 8:00 pm

II. Open Meeting (Introductions). The meeting was called to order at 6:10 pm.

III. Call to Order (Roll Call of Directors)

Directors Present: Ann Cassidy, Don Petersen, Richard Hughes, Joe Dutton, Al Gerhardt

Directors Absent: Bob Burke

Staff Present: Brittany Heck, Michele Rocha, Krista Lindley

IV. Public Comment –There was no public comment.

V. Informational Items

- a. Correspondence and Notices: We were approached to sponsor a climate adaptation workshop with the Community Alliance with Family Farmers; the Board liked the idea and Brittany will follow up.
- b. Spring Board Tour: We'll put it together for the summer, probably in August.
- c. 2011 Single Audit Report from Auditor- The response letter has been completed.
- d. Financial Manager and Human Resources contract updates –Brittany Heck reported that, (1) Pam Shrock has started as Finance Manager and will come to the board meeting next month. (2) HR to go has been doing the employment policies/handbook and will be sending a draft next week. (3) It's been almost 6 months since Brittany has been the Executive Director and she asked to have a performance review.
- e. Partnering with Sonoma Land Trust on Estero Erosion Project –Brittany Heck reported that Sonoma Land Trust asked us to submit the grading permit for their project. It would be a FFS project.
- f. Update on CARCD Directors Training – Brittany reported on the CARCD director's training she attended with Ann and Richard. We need a new board member to replace Bob Burke as a full director.
- g. Brittany is planning a Russian River Symposium on Nov. 2, with Sotoyome and Mendocino RCDs.

VI. Consent Calendar (March Minutes, Grant Status/Staff Report). Britt reviewed the grant status report. We have two new projects, the city of SR nutrient offset and Laguna dairy mapping. Motion to approve the consent calendar.
1st Joe Dutton/2nd Ann Cassidy. Motion carried.

VII. Action Items

- a. Approval of Bookkeeper's Report/Warrant Requests. Motion to approve the financial reports.
1st Joe Dutton/ 2nd Ann Cassidy. Motion carried.
- b. Approval of the USDA's NRCS Report. No report from NRCS.
- c. Approval of the FY 2010-2011 Audit. Motion to approve the audit.
1st Ann Cassidy/2nd Joe Dutton. Motion carried.
- d. Agenda items for May 2012 Meeting. August tour date; update on construction calendar; list of policies.
- e. Reschedule May board meeting: May 16 instead of May 17; 5-7 pm.

VIII. Adjournment. The meeting was adjourned at 7:20 pm.